

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in Armley One Stop Centre,  
Stocks Hill, Armley, Leeds 12 on  
Tuesday, 23rd June, 2009 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
D Atkinson	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<b>ELECTION OF CHAIR 2009/2010 (COUNCIL FUNCTION)</b>	1 - 4
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
3			<b>APOLOGIES FOR ABSENCE</b>	
4			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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5			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
6			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
7			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>It is also intended to submit under this item for information/discussion purposes the minutes of the local community forum meeting. The following set of minutes are enclosed:</p> <p>(a) Armley Community Forum meeting held on 19<sup>th</sup> May 2009.</p>	5 - 8
8			<p><b>MINUTES - 9TH APRIL 2009</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 9<sup>th</sup> April 2009.</p>	9 - 18

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9	Armley; Bramley and Stanningley;		<p><b>CO-OPTees TO THE INNER WEST AREA COMMITTEE (COUNCIL FUNCTION)</b></p> <p>To consider a report by the Director of Environment &amp; Neighbourhoods to approve the appointment of co-optees to support the work the West Inner Area Committee.</p>	19 - 20
10	Armley; Bramley and Stanningley;		<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES (COUNCIL FUNCTION)</b></p> <p>To consider a report by the Chief Democratic Services outlining the Appointment Procedure Rules and requesting confirmation of the nominees to work with the Outside Bodies identified in Appendix 2 attached to the report.</p>	21 - 32
11	Armley; Bramley and Stanningley;		<p><b>INNER WEST AREA COMMITTEE WELL-BEING FUND (EXECUTIVE FUNCTION)</b></p> <p>To consider a report by the Director of Environment &amp; Neighbourhoods to update members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. The report also seeks approval for new and continuing projects commissioned by the Area Management Team.</p>	33 - 60
12	Armley; Bramley and Stanningley;		<p><b>AREA MANAGER'S REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report by the Director of Environment &amp; Neighbourhoods informing Members of the progress against the Leeds Strategic Plan and the Inner West Area Delivery Plan.</p>	61 - 84

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13	Armley; Bramley and Stanningley;		<p><b>COMMUNITY SAFETY ISSUES - UPDATE FOR INNER WEST LEEDS (COUNCIL FUNCTION)</b></p> <p>To consider the attached report of the Director of Environment and Neighbourhoods and to receive an update from NPT Inspector Mark Bownass regarding community safety issues within the Inner West Leeds area over the past eight weeks and to inform the Area Committee on the protocol between Leeds City Council and West Yorkshire Police in relation to the deployment of Police Community Support Officers (PCSO's).</p>	85 - 88
14	All Wards;		<p><b>NEIGHBOURHOOD WARDENS - RESTRUCTURE PROPOSALS (EXECUTIVE FUNCTION)</b></p> <p>To note a report submitted by the Director of Environment &amp; Neighbourhoods to inform Members of proposals to delete the existing Neighbourhood Wardens staff structure currently located within the Regeneration Service and the creation of new Community Environment Officer posts in Environmental Services, subject to consultation outcomes.</p>	89 - 98
15	Armley; Bramley and Stanningley;		<p><b>CCTV (2008/2009) ANNUAL REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report by the Director of Environment &amp; Neighbourhoods highlighting the services provided by Leeds City Council Community Safety CCTV to demonstrate the effectiveness of the service in reducing the fear of crime and facilitating the apprehension and detection of offenders in areas covered by both mobile and fixed CCTV cameras.</p>	99 - 112

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16	Armley; Bramley and Stanningley;		<p><b>ANNUAL REPORT - PARKS AND COUNTRYSIDE SERVICES IN WEST INNER LEEDS (COUNCIL FUNCTION)</b></p> <p>To receive and consider a report by the Director of City Development which examines the opportunities to develop the relationship between the Parks and Countryside service and the West Inner Area Committee.</p>	113 - 126
17	Armley; Bramley and Stanningley;		<p><b>AREA COMMITTEE ROLES FOR 2009/2010 (EXECUTIVE FUNCTION)</b></p> <p>To receive a report from the Director of Environment &amp; Neighbourhoods which details the area function schedules and roles for 2009/2010 as agreed by the Executive Board on 17<sup>th</sup> June 2009.</p>	127 - 204
18	Armley; Bramley and Stanningley;		<p><b>INNER WEST AREA DELIVERY PLAN 2008/2011 - UPDATE REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report by the West North West Area Manager to inform Members of the proposed updates to the contents and format of the Area Delivery Plan (ADP) for 2009-2012 and provides an overview of how the ADP links with the Leeds Strategic Plan.</p>	205 - 232
19			<p><b>DATES OF FUTURE MEETING OF WEST INNER AREA COMMITTEE</b></p> <p>Wednesday, 23<sup>rd</sup> September 2009 at 5.00 p.m. Intake High School</p> <p>Wednesday, 21<sup>st</sup> October 2009 at 5.00 p.m. Armley One Stop Shop</p> <p>Wednesday, 9<sup>th</sup> December at 5.00 p.m. Stanningley Rugby Club</p> <p>Wednesday, 17<sup>th</sup> February 2010 at 5.00 p.m. Armley Health Centre</p> <p>Wednesday, 14<sup>th</sup> April 2010 at 5.00 p.m. Stanningley Rugby Club</p>	